

GTM RURAL ENTERPRISES LTD

Privacy Policy

1. Policy Statement

GTM Rural Enterprises Ltd is committed to protecting and respecting the privacy of all individuals whose personal data we process. We are dedicated to ensuring that personal information is handled securely, lawfully, and transparently in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

This Privacy Policy explains how we collect, use, store, and protect personal information through our business activities and website.

2. Scope

This policy applies to:

- Website visitors
- Clients and customers
- Employees and job applicants
- Suppliers and subcontractors
- Any individual whose personal data is processed by GTM Rural Enterprises Ltd

3. Information We Collect

We may collect and process the following information:

- Names and contact details
- Email addresses and telephone numbers
- Company information
- Job application and recruitment information
- Website usage data and analytics
- Information submitted through contact forms or enquiries

4. How We Use Personal Information

We use personal data for the following purposes:

- Responding to enquiries and requests
- Providing our services
- Managing business relationships
- Recruitment and employment processes
- Improving our website and services
- Meeting legal and regulatory obligations

5. Data Security

GTM Rural Enterprises Ltd is committed to protecting personal information against unauthorised access, loss, misuse, or disclosure.

6. Data Retention

Personal data will only be retained for as long as necessary to fulfil the purposes for which it was collected.

7. Third Parties

We do not sell or share personal information with third parties unless required for business operations or by law.

8. Individual Rights

Individuals have the right to access, correct, or request deletion of their personal data where applicable.

9. Responsibilities

- Directors and Managers are responsible for ensuring compliance.

- Employees and Contractors must handle data responsibly.

10. Review

This policy will be reviewed annually.

Signed: TMatthews

Timothy John Matthews, Director

Date: January 2026

Review Date: January 2027